

Old Website

WEB CREDENTIALS

Service Centre: <https://service.greenhost.net/>

At <https://greenhost.net/helpdesk/> you will find manuals on e.g. uploading your website using SFTP, and the correct settings for various mail clients. Here you will also find more instructions on the use of our Service Centre. If you have any questions after this, find our contact info here: <https://greenhost.net/contact/>

To upload your website content to our FTP server you can use the following login credentials:

SFTP username: webmaster@datagovlab.net

SFTP password: ceoquacUc4

SFTP server: sftp.greenhost.nl

Port: 22/SFTP (within WordPress: 21/FTP)

Service Centre: <https://service.greenhost.net/>

URL: <http://www.datagovlab.net>

GITHUB:

<https://github.com/mk6205/charlotteandmegsweb>

Website management

- Index.html is the main website
- Main_events.html change events
- Blog.html —> to change blog
- Subscribe.html is for mailing list section of the website

NB: The subscription isn't working right now, we want this page for the final website; UI of the email subscription is bad, but we should keep working on it.

Create a new item

E.g. new Blogpost

STEP 1:

1. Go to the blog.html file

2. start editing (top right corner pencil)
3. Create new blogpost: Find blog list (line 213) —> copy blog item (from 241 to 250), then paste it at the end under the last blog item;
4. Change the number of the blog post:
 change the # of the blog post
5. Change details of the blog post:
Insert title, date, author, and hashtags in the respective fields
6. Commit Changes (top right corner)

STEP2:

1. Go to the Blog FOLDER
2. Create a new blog item by clicking Add item --> create new, commit changes. NB: use the # indicated in STEP 1
3. Open the item
4. Change the header—> header: in